

REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE
Litchfield Board of Education
Thursday, April 14, 2011, District Office Conference Room, 6:30 p.m.

Meeting called to order at 6:33 p.m.

Members Present: Ms. Fabbri (chair), Mr. Shuhi, and Ms. Rosser.

Also present: Mr. Simone, Mr. Falcetti, Dr. Wheeler, Ms. Della Volpe, and Ms. O’Neill.

Approval of Minutes of Regular Meeting of March 10, 2011

MOTION made by Ms. Rosser and seconded by Mr. Shuhi: to approve the minutes of the regular meeting of March 10, 2011 as written.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Communications – None

Public Comment – None

Old Business – None

New Business –

- a. Math Curriculum 7-12 presentation by Patti O’Neill. Review of curriculum documents:
 - Completed: 7th & 8th; Algebra I; Geometry; Algebra II; Integrated I, II, III and IV; Trigonometry/Pre-Calculus Honors and Calculus Honors.
 - In process: Pre-Calculus Academic; Trigonometry Academic; Concepts of Calculus and Statistics.
 - include CMT & CAPT standards alignment by end of year
 - Common Core Standards: “mastery” expected, no more spiraling curriculum; vertical alignment
 - Crosswalks provided by SDE. We need to provide an assured experience with common assessments for all students in each course
 - Future needs: continue to explore alternatives to textbooks, Math labs will support the differentiated curriculum in 7th and 8th Math classes; explore engineering and robotics classes; teacher professional development in developing and using new resources

- b. Leadership Advisory Council Update: Dr. Wheeler
 - Reviewed schedule of professional learning activities for 2011-2012; invited Board to Convocation to be held on Aug 26.
 - Aug. 25 New Teacher induction
 - Aug. 26 Convocation, faculty meetings
 - Aug. 29: focus on Instructional Practice: session planned by the Council

- AM Introduction of Danielson's Domain 3
- PM Breakout sessions facilitated by faculty, teachers choose 2 of 5 sessions
- Aug. 30: focus on Data Analysis and application
 - AM training in data analysis, Vertical Scale Scores
 - PM analysis and planning: 2011 CMT & CAPT scores
 - Departments and grade levels
- c. Review draft superintendent evaluation document: Dr. Wheeler
 - Reviewed and revised draft scoring rubric
- d. Middle School Schedule change: Ms. Della Volpe
 - Reviewed draft schedule: five 55 minute academic and two 39 minute A/B specials daily
 - All teachers teach 4 classes with 5th period as prep: total instructional time equals or exceeds LHS teachers' time
 - Academic Labs scheduled during study hall periods (specials time)

Curriculum Steering Committee Update

Next meeting May 26

Strategic Plan Discussion - None

Future Agenda Items –

- a. 7-12 Social Studies curriculum (Julie Tracy)
- b. LHS mid-term exam schedule review
- c. Student feedback to teachers

MOTION made by Ms. Rosser and seconded by Mr. Shuhi: to adjourn the meeting at 7:35 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,
Dr. Deborah S. Wheeler